

Virginia 30 Day Notice to Vacate

Date: _____

Re: Notice to Terminate Tenancy

Dear _____,

This letter serves as official notice that your tenancy will terminate on _____, for the premises located at: _____

For our records and the return of security deposit monies, please provide your forwarding address and phone number.

Sincerely,

(Landlord Signature)

(Landlord Printed Name)

(Landlord Phone Number)

(Landlord Address)

CERTIFICATE OF SERVICE

I certify that a copy of this notice has been furnished to the above-named tenant(s) on _____ by:

☐ Hand delivery to Tenant _____; **or**

☐ Hand delivery of the notice to a family member of the Tenant, age 16 and older: _____ and mailing the notice by first class mail with a certificate of mailing; **or**

☐ Posting the notice at the premises and mailing by first class mail with a certificate of mailing.

(Landlord Name)

(Landlord Signature)